

DRAFT ENQUIRY FORM FOR WKURC HALL BOOKING

Our available rooms are described on our website.

Name:	Tel.No.
Address:	Email:
Organisation:	Royal Scottish Country Dance Society - Wirral Branch
Event/Activities: Social dancing class	Estimated Numbers 20-30
Room: Main Hall	Day & Time: Wednesday, 6.45 – 9.15pm NB. Please allow for setup and clearance
Dates: 10 weeks; 26 th April – 28 th June inclusive	
One off or repeat: Weekly during school term times, 36 weeks annually	
Comments: Additional Contact – Hilary Letts at chairman@rscds-wirral.org.uk	

You will receive an acknowledgement of your enquiry and quotation for charges by email. There will also be the opportunity to visit the premises if you are unfamiliar with them.

Should you wish to go ahead, you will receive agreement documentation, payment details and access keys.

In the unlikely event that you do not receive a response within 3 days, please email: wkurc.halls@gmail.com or text TBA

Maxine Slade
WKURC Halls Lettings Secretary